

By: Alex King, Deputy Leader
Mary Cooper, Member Liaison Manager

To: Selection and Member Services Committee – 4 December 2009

Subject: MEMBER ACCOMMODATION

Classification: Unrestricted

FOR INFORMATION

(1) At its meeting on 12 October 2006 this Committee requested that details of all expenditure incurred on Member accommodation and facilities be reported.

(2) In August this year, through to November, the changes set out below have taken place in the Members Desk area:

- The Cabinet Member for Corporate Support Services and Performance Management and his two Deputy Cabinet Members were moved to Room G67 (the old Labour Group meeting room).
- The Labour Group and the Independent Member were moved into Room G70
- Room G65(a) (the old Leader of the Labour Group's office) was converted into a Conservative Member office and Room G65 now houses secretarial support for the Administration.

(3) The costs for the moves are broken down as follows:

Decoration	£484.00
IT	4440.84
Telephones	122.50
Removals	<u>443.90</u>
	<u>£5491.24</u>

As the total is under £10k as agreed by the Committee, these figures are presented for information

(4) Observations have been received from numerous Members that the lighting levels in the Members Lounge are not conducive to reading. On this basis a quote has been sought to install recessed downlighters in the ceiling. These lights would operate on a dimmer switch. An asbestos check has already been undertaken in the room and the area is clear.

A quote of £3,369.00 has been received for carrying out this work and although this is within the permitted expenditure limit the Committee's views are sought on whether or not to proceed.

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